

**DeKalb Preparatory Academy**  
Agenda for Board of Trustees Meeting  
Tuesday, February 27, 2018  
6:30 pm- 8:30 pm

	<b>Time</b>
I. Reading of Meeting Protocol Meeting called to order by chair person Suzette Arnold at 6:34 p.m.	6:30 pm
II. Ascertain a Quorum/Roll Call Members present at roll call – Suzette Arnold, Harry Stern, Roberta Walker, Janelle Wilhite. Brian Woods joined the meeting later.	6:31 pm
III. Approve Agenda The agenda was approved as printed	6:32 pm
IV. Approve Minutes from last meeting The minutes for January were approved with no corrections noted.	6:34 pm
V. HOS Report Christopher Estes - presented. Written report was accepted with the additional information that we are seeking to hire 2 teachers, 1 for AVC and 1 for kindergarten.	6:38 pm
VI. Committee Reports	7:00 pm
a. Financial Committee – Wilhite – written report presented and accepted. Finance committee is now in budget preparation for 2018-19. The projected student enrollment of 520 will be used to build actual budget. 470 student projection will be used to prepare contingency budget.	
b. Academic Excellence Committee – Walker- written report presented and accepted. MAP Data discussion on the Growth Comparison Percentages- most grade levels are showing growth, area of need discussed. Tutorial is being utilized to help over 300 students. Clarification of when DPA will receive the Chromebook computers from DCSD. During the 2018-19 school year the computers will be distributed to our school. We will receive 1 Chromebook computer for each student at the school.	
c. Development/Outreach Committee – Stern- “Friends of DPA” letter has been sent to all parents and other stakeholders in the community. We have begun to receive some donations. Information on the Challenge Island program was given to the Board. The committee is still considering whether the Board should hire a grant writer to seek additional funds and programs that are needed.	
d. Governance Committee – no report. Roberta Walker appointed as chair of the committee. It was noted that we need to schedule the Board walk-through. A	

communication protocol plan needs to be established and we should continue to seek others to serve on the Board.

- e. DPA Re-Authorization Ad Hoc Committee Report – Wilhite- no report – will send out email to schedule next work session. Wynica Staples has been contracted to assist us with the re-authorization writing process.

**Board Approved the following Actions:**

Calendar of make-up days for the 2017-2018 school year - unanimous

Calendar for the 2018-2019 school year – unanimous

Avolon Accounting contract \$3,000 per month – unanimous

ADP Payroll software - \$12,571.27 – unanimous

NWEA annual licensing for state of GA student testing \$8,731.00 – unanimous

HOS State of the School Address – unanimous

VII. Public Comment Period - none

7:45 pm

Board chair acknowledged the presence of and Laura Stowell and Rajnish Singh from the DCSD Charter Schools office.

VIII. Executive Session – at 7:50 we moved into executive session to conduct HR and other business that was not a part of the public meeting.

8:35 end of Executive session

IX. Adjournment – the meeting was adjourned at 8:45 pm