

DeKalb Preparatory Academy

Board of Trustees Meeting Minutes

Tuesday, November 29, 2016

6:30pm-8:00pm

All Current Board Members were present with exception of Ms. Suzette Arnold, Ms. Nicole Thompson and Ms. Gwen Sims:

- 1) Roll call completed/Quorum satisfied
- 2) Agenda was **approved**
- 3) Executive Session was convened to discuss personnel matter with DPA attorney of record
- 4) Minutes from October 25 meeting was **accepted with edit to amount of surplus ending Sept. 30**
- 5) Correspondence Received...**None**
- 6) HOS Update: Current student enrollment is reasonably consistent at 492 (last month the number was 493). HOS indicated enrollment continues to be on par to be stable for the balance of 2016; Total number of current staff is 55, with the attrition of a counselor; Dr. Brown, Executive Director of Curriculum and HOS conducted Professional Development Training on Depth of Knowledge and How to Improve rigor in the Classroom. Teachers also received training on utilizing the SLDS Portal in Infinite Campus and how to use the Learning Continuum with MAP to address learning gaps; Progress reports (13.5 wks) were distributed; HOS committed to bring to the Board facilities scenarios to consider and discuss to address current and future space requirements to accommodate student population.

Parent Volunteer Orientation conducted on 11/3; "Muffins for Moms" was hosted on 11/10; Flag football game between students and Male Parental Involvement Group on 11/17; 62 students were conducted in the Inaugural Jr. Beta Club on 11/18. **HOS update was unanimously accepted by the Board**

- 7) Financial Report presented by Mr. Hester and Ms. Wilhite: As of October 31 YTD actual revenues was \$1,596,607, total budget was \$5,067,785.00, total expenses were \$1,040,219 and total surplus was \$**79,014**. **Financial report was accepted**

- 8) Development Committee: No meeting
- 9) Academic Committee: No report
- 10) Governance Committee: No report
- 11) New Business: Teacher/Paraprofessional budgeted retention bonuses **approved totaling \$17,400 (\$400 per teacher/para if with DPA since beginning of this academic year, others will be paid on a prorata basis)** **Approved** MAP Software purchase (**\$7,575.00**); **Approved** Ciridia payment for December IT support not to exceed **\$6100**; **Approved** new DPA Logo (Shield) as part of rebranding efforts; Updated credit card policy **Approved**.

Adjourned at 7:40pm